

EAST WEST INSTITUTE OF TECHNOLOGY

DEPARTMENT OF INFORMATION SCIENCE AND ENGINEERING



CET OPTION ENTRY GUIDE

CET CODE: E106

COMED K: E048

COURSE CODE: IE

COURSE NAME: Information Science & Engineering

Dept., of ISE, EWIT

INTRODUCTION

The Karnataka Common Entrance Test (CET) is being conducted for the purpose of determining the eligibility of Karnataka candidates to the Government share of seat in various courses. The courses to which a candidate can seek entry through CET is:

Engineering and Technology

Engineering is a combination of mathematics, science and technology. Some of the main branches of engineering are:

- **Information Science & Technology.**
- **Electronics and Communication Engineering.**
- **Computer Science and Engineering.**
- **Mechanical Engineering.**
- **Electrical Engineering.**
- **Civil Engineering.**
- **Chemical Engineering.**

- Students claiming for an Engineering seat under KCET exam should pass 2nd PUC / 12th standard with English as one of the language.
- He / She should have an aggregate of 45% marks in Physics, Chemistry and Mathematics (40% for SC, ST, Category 1, 2A, 2B, 3A and 3B category students).

Follow the below steps after CET results are announced:

- 1. Registration of a candidate:** Every candidate who is assigned rank in CET will have to report to the nearest Helpline Centers or the most convenient Helpline Centres as per the schedule for Registration of Candidate and Verification of Documents.
 - The schedule will be given in the brochure or can be checked in the KEA website (<http://www.kea.kar.nic.in>).
- 2. Verification of documents:** The candidates who have been assigned ranks in CET Examination will have to get their original documents verified in the assigned Helpline Centre to be eligible for Option Entry for choice of allotment of Professional Course seat.

➤The following **ORIGINAL DOCUMENTS AND ONE SET OF ATTESTED PHOTOCOPIES** have to arrange in the sequential order shown below and produce the same in the verification counter for verification of documents.

- i. The final print out of the CET-2019 Online Application Form.
- ii. Original Copy of the Challan for having paid the fees.
- iii. CET 2019' Admission Ticket.
- iv. SSLC / 10th Standard Marks Card.
- v. 2nd PUC / 12th Standard Marks Card.
- vi. Study Certificate counter signed by the concerned BEO/DDPI.
- vii. TWO recent passport size photographs.

The following documents should be produced, “ONLY if applicable”:

- Income Certificate obtained from concerned Tahasildar to claim “Supernumerary Quota” seats.
- Kannada Medium Study Certificate counter signed by the concerned BEO, for the candidates claiming Kannada Medium reservation benefits.
- Rural Study Certificate counter signed by the concerned BEO and a verification certificate (only for GM candidates).
- Caste Certificate / Caste Income Certificate / Income Certificate obtained from the concerned Tahasildar, for the candidates claiming Reservation benefits.
- Candidates claiming Hyderabad-Karnataka Region Reservation (Article 371 (j)) must submit the certificate in Annexure – A (eligibility certificate – rule 3(3)) issued by the concerned Assistant Commissioner during document verification.

- Duly sworn in Affidavit of the candidate who claims eligibility under Horanadu and Gadinadu Kannadiga clauses.
- IDENTITY CARD issued by the Jurisdictional Deputy Commissioner / District Magistrate / Rehabilitation Commissioner, for the candidates claiming eligibility for Government seats under Jammu & Kashmiri Migrants quota

Note: Candidate belonging to SC, ST and Category-I claiming seat under reserved category shall also produce Income certificate issued by the jurisdictional Tahasildar for verification.

Note: The documents can be attested by any Gazetted officer. If the candidate did not receive the original marks card of 2nd PUC, he/she must provide a Provisional marks card duly signed by the principal at the time of verification. Internet downloaded copy of marks card is invalid

3. Supernumerary Quota: 5% of the seats in each college and in each course will be reserved as Supernumerary Quota in all Engineering Colleges. The tuition fee prescribed by the Government in that particular college will be waived off.

- The candidate has to pay the other fees only.
- This Supernumerary quota is not available for Architecture Course.
- All candidates including General Merit are eligible for allotment of seats under Supernumerary quota.
- If the parental annual income is less than income prescribed by the Government for Supernumerary quota seats, then such candidate has to produce the Income Certificate issued by the Tahasildar which should be submitted at the time of verification of documents in order to become eligible for allotment of Supernumerary Quota seats.
- These seats will be allotted in the order of merit and options entered by the candidate.

4. Secret key:

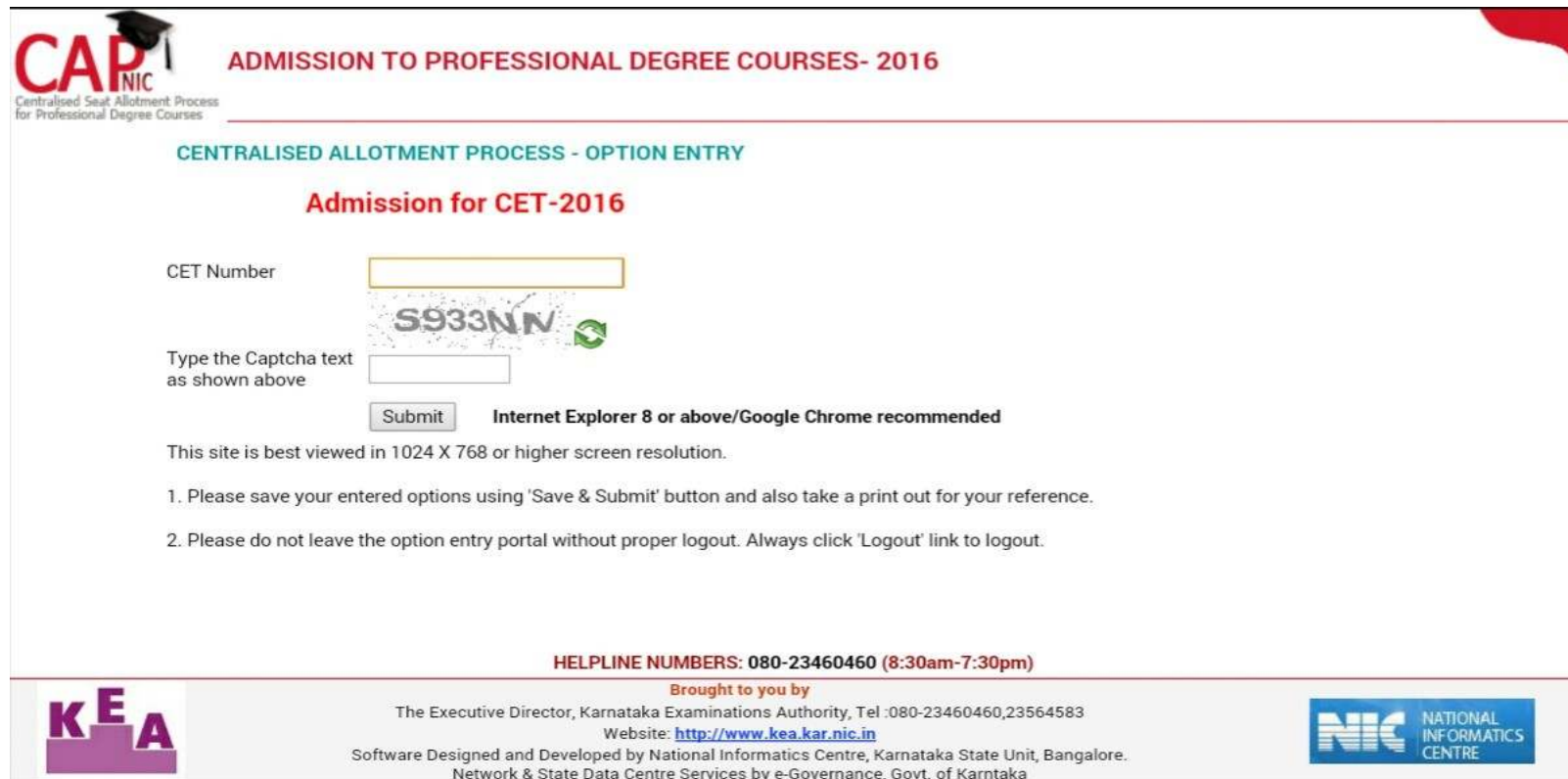
- The candidate who becomes eligible after verification of documents will be given high security secret key.
- Secret Key consisting of eight alphanumeric characters will be printed on the Verification Slip.
- The candidate has to use this secret key to register and create a password as per his/her choice for login at online option entry portal. For any reason secret key and Password should not be made known or revealed to others as it might enable modification / tampering options.

Option Entry

- The candidate who becomes eligible after verification will only be considered for entry of options.
- **The candidate will be allowed to enter all the options in the courses to which he/she is eligible.** Candidate shall enter the options for all the courses at once.
- **There is no limit for entry of options.**
- The cut-off ranks give a fair idea about the last rank under each category admitted to a particular college / course during the previous year.

Steps of Option entry:

1. Enter the CET Number and the security code (Captcha) as displayed and click submit



CAP NIC
Centralised Seat Allotment Process
for Professional Degree Courses


ADMISSION TO PROFESSIONAL DEGREE COURSES- 2016

CENTRALISED ALLOTMENT PROCESS - OPTION ENTRY

Admission for CET-2016

CET Number

Type the Captcha text as shown above

S933NN 

Internet Explorer 8 or above/Google Chrome recommended

This site is best viewed in 1024 X 768 or higher screen resolution.

1. Please save your entered options using 'Save & Submit' button and also take a print out for your reference.
2. Please do not leave the option entry portal without proper logout. Always click 'Logout' link to logout.

HELPLINE NUMBERS: 080-23460460 (8:30am-7:30pm)

KEA

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The Executive Director, Karnataka Examinations Authority, Tel :080-23460460,23564583
Website: <http://www.kea.kar.nic.in>
Software Designed and Developed by National Informatics Centre, Karnataka State Unit, Bangalore.
Network & State Data Centre Services by e-Governance, Govt. of Karnataka

NIC NATIONAL INFORMATICS CENTRE

2. How to Login for the First Time ?

The screenshot shows a web form titled "CENTRALISED ALLOTMENT PROCESS 2014". The form has several input fields and a "Login" button. The fields are: CET Number (with "ZZ001" entered), Application Number, Secret Key Code, New Password, Confirm Password, Mobile Number (+91), E-Mail id, Secret Hint Question (a dropdown menu with "-Select-"), and Answer for Secret Question. To the right of the form, there are instructions: "Where can I find my CET Application number? From Brochure or Hallticket", "Where can I find Secret Keycode?", "Password should be alphabets & numbers with minimum of 8 characters. Don't forget your password.", "Please retype the New password again.", "For SMS Service (Please provide a valid mobile number). 10 digits only. Dont prefix 0(Zero)", and "For getting Login email alerts.". Below the form, there is a "Login" button and a note: "Internet Explorer 8 or above/ Mozilla Firefox 10 or above/Google Chrome recommended". At the bottom, it says "This site is best viewed in 1024 X 768 or higher screen resolution."

- Enter Application Number which is printed on the application form.
- Enter Secret Unique Keyword Provided after completion of verification of documents.
- Enter New Password (should consist of at least one alphabet and one number and should be of at least eight characters) (This is your secret Password; do not disclose your password to others to prevent misuse).
- Confirm New Password (should same as your New Password).

- Enter your Mobile Number (should be a valid mobile number in India, this is the number to which SMS alerts will be sent by KEA ,so it is very important that you enter the correct number carefully. Just as you have done in the Application Form that you filled in the Verification Centre).
- Enter your E-Mail Id: should be a valid e-mail id and this is the e-mail id to which log in and log out details will be sent, so it is important that you enter carefully and check the details.
- Select Secret Hint question from the List.
- Click “Login” Button.
- You will enter your Homepage on the Option Entry website.
- Check your details appearing on this page-you will see your name, CET Rank, your Rank course wise, whether you are eligible to the Supernumerary Quota etc

3. How to Login next time:

The first part is the same where you have to enter CET Number and the security code. On clicking submit it will open the following screen. Enter the application number, secret code, password and click on Login.

The screenshot shows the login interface for the Centralised Seat Allotment Process (CAP) for Professional Degree Courses in 2016. The page header includes the CAP NIC logo and the text 'ADMISSION TO PROFESSIONAL DEGREE COURSES- 2016'. Below the header, it says 'Welcome Rahul Pai' and 'CET No: MN100'. There is a 'Ranks' dropdown menu. The main heading is 'CENTRALISED ALLOTMENT PROCESS - OPTION ENTRY' and 'Admission for CET-2016'. The login form has four input fields: 'CET Number' (pre-filled with 'MN100'), 'Application Number', 'Secret Key Code', and 'Password'. Each field has a corresponding link: 'Change' for CET Number, 'Where can I find my CET Application Number' for Application Number, 'Where can I find Secret Keycode?' for Secret Key Code, and 'Forgot password.' for Password. A 'Login' button is located below the password field. A note states 'Internet Explorer 8 or above/Google Chrome recommended'. Below the login form, there are two instructions: 1. Please save your entered options using 'Save & Submit' button and also take a print out for your reference. 2. Please do not leave the option entry portal without proper logout. Always click 'Logout' link to logout. At the bottom, there are helpline numbers: 080-23460460 (8:30am-7:30pm). The footer includes the KEA logo, the text 'Brought to you by The Executive Director, Karnataka Examinations Authority, Tel :080-23460460,23564583 Website: http://www.kea.kar.nic.in', and the NIC logo (National Informatics Centre). It also mentions 'Software Designed and Developed by National Informatics Centre, Karnataka State Unit, Bangalore. Network & State Data Centre Services by e-Governance, Govt. of Karnataka'.

4. Detailed option work sheet:

➤ In the Home page click on the hyper link **“Detailed Option Work Sheet”**, a new window will be loaded.

➤ The Window will load with “Detailed option work sheet” take a print by a clicking link **“Click here to Print Report”**.

➤ The hard copy of “Detailed Option Work Sheet” will have the details of Group, Type, College, Option Number, Course Description, and College Description, so that a candidate will have clear overview of college details. This report will be useful to work out the option entry of courses in various colleges under various course streams based on the candidate's rank.



5. Entering the options:

Click on the **“Candidate’s option entry”** appearing on the home page to perform real option entry.

- In the option entry column all the courses to which a candidate is eligible will be listed.
- On selecting one of them corresponding college lists will be loaded below.
- Give priority in sequential order (1, 2, 3... and so on) in the box provided for particular course and college of your choice.

The screenshot shows the CAP NIC website interface for the 2016 admission process. The user is logged in as Sachin with CET No: AW131 and various ranks. The 'Option Entry' section is active, showing a table of colleges for the Medical - Government category. The table lists three colleges: BMC Bangalore Medical College (Option No. 1), BMC Mysore Medical College (Option No. 2), and HIMS Handya Institute of Medical Sciences (Option No. 3). Below the table is a 'Save' button. The 'Modify Selected Options' section is empty, with a message: 'You can re-order or delete options. Enter 0 to delete options.' and an 'Update' button. The 'Selected Options View' section is also empty, with a 'Print Option Report' button and links for 'Short' and 'Detailed' views. The footer contains contact information for the Executive Director, Karnataka Examinations Authority, and logos for KEA and NIC.

- If you wish to apply for more than one course
- click on the College type again and continue the priority number.

For example:- If you have given priority 1,2 for any two branches in engineering course and you also wish to apply for farm science course, then go to College type and select farm science and choose your course. Put priority number as 3 in the box (sequential).

- Once you have entered the numbers in the box provided against the college of your choice, click on SAVE button available on the tab screen just below the option entry panel.
- Whatever options you have entered will be arranged in sequential order and displayed in **“View Selected Options”** window.

ADMISSION TO PROFESSIONAL DEGREE COURSES - 2016

Welcome: Sachin CET No: AW131 Rank: Medical-6, BPHC-6, Engineering-264, Architecture-11

Back to Home LogOut
Previous Login Time: 05/06/2012 14:34:37

Option Entry

Medical	(SMAI)	Engineering	Architecture
College Course	Option No.		
Medical - Government			
PPHC Mysore Medical College			
1	E021PH		
HITES Handya Institute of Medical Sciences			
2	E024PH		
HITES Hassan Institute of Medical Sciences			
3	E025PH		
KPHC Karnataka Institute of Medical Sciences			

Click 'Save' button to save above entered Option entries.

Save

Modify Selected Options

College Course	Option No.
E134CE	1
E001PH	2
E003PH	3
E134Y	4
E003AR	5
E051CS	6

You can re-order or delete options. Enter 0 to delete options.

Update

Selected Options View

Option No.	College Course	College
1	E134CE	GEEDH
2	E001PH	BPHC
3	E003PH	KSHS
4	E134Y	GANCH
5	E003AR	BPHCE (ATTEND)
6	E051CS	KPHC

Print Option Report
Short Deleted

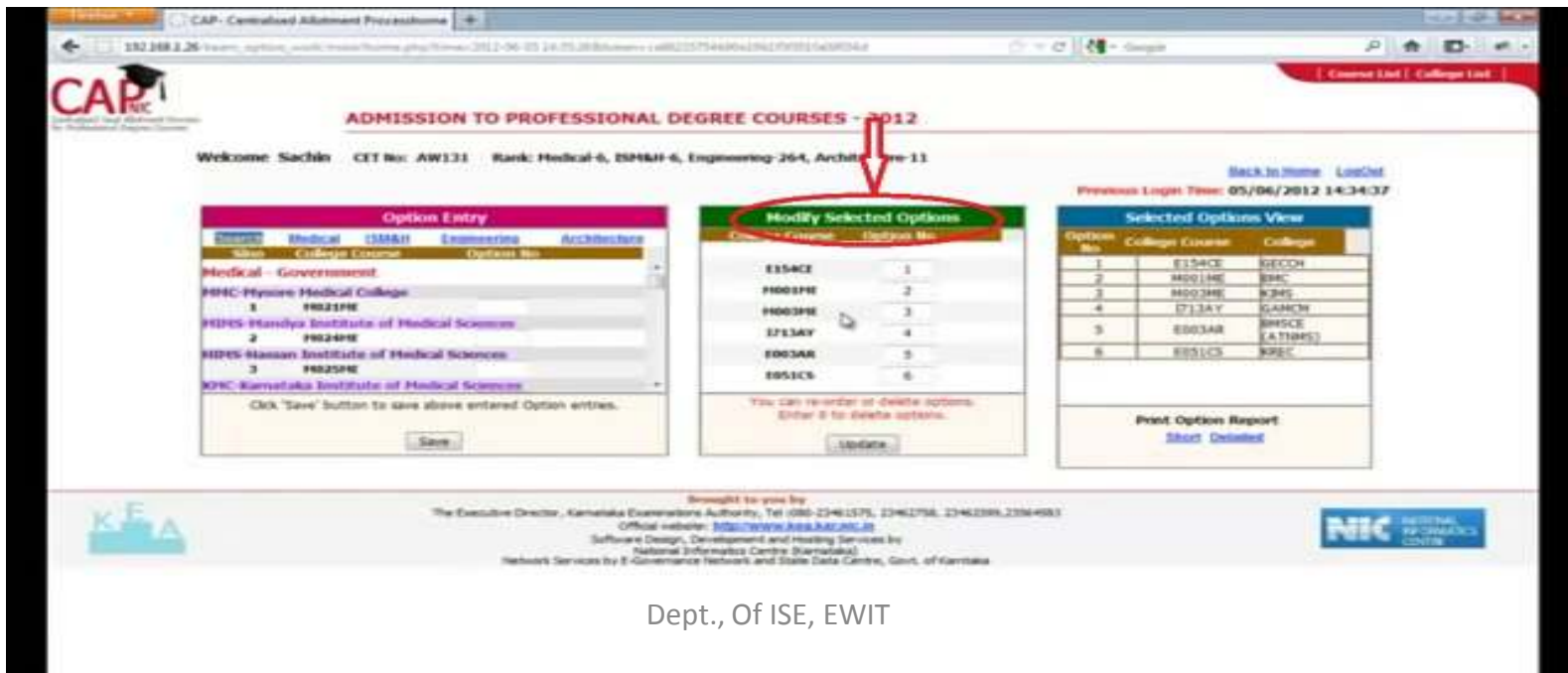
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Network Services by E-Governance Network and State Data Centre, Govt. of Karnataka

- One can login any number of times and can add, modify or delete options. But this can be done only before the last date and time for option entry.
- After making changes each time you login **Save** the changes before logging out.
- Options recorded in the server on the last day and time of the notified schedule in each round will be frozen and only the frozen options will be considered for seat allotment.

6. Modifying Order of Options:

- Go to **“Modify Selected Option”** window.
- Change the Numbers / Type the new numbers in the option field for new priority.
- Click Update Button in the Options
- Newly Modified option will be loaded in the **“Selected view Option”** window.

(*Note:* Take care that same number will not repeat in the options entry since the Priority number against each course is unique)



The screenshot shows the CAP- Centralized Admission Process Home page. The main heading is "ADMISSION TO PROFESSIONAL DEGREE COURSES - 2012". The user is logged in as Sachin (CET No: AW131, Rank: Medical-6, BMM&S-6, Engineering-264, Architecture-11). The page is divided into three main sections:

- Option Entry:** A table with columns for Course, Medical, BMM&S, Engineering, and Architecture. It lists several medical colleges and their option numbers.
- Modify Selected Options:** A table with columns for Course, College, and Option No. It lists the same medical colleges and their option numbers. A red circle highlights the "Option No." column, and a red arrow points to it from the text above.
- Selected Options View:** A table with columns for Option No., College Course, and College. It lists the same medical colleges and their option numbers.

At the bottom of the page, there is a footer with the following text:

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Official website: <http://www.kae.ac.in>
Software Design, Development and Hosting Services by
National Informatics Centre (Bangalore)
Network Services by E-Governance Network and State Data Centre, Govt. of Karnataka

Logos for KFEA and NIC are also present.

7. Delete Options:

Go to **“Modify Selected Option”** window.

➤ Enter the number “0” (Zero) in the option field to delete.

(Note: More than One Option can be deleted at the same time)

➤ Click **“Update”** Button.

8. Print Option Report:

- Go to **“Selected Options View”** window.
- Cross verify the courses and colleges depending on the priority of Courses, Colleges and Course type.
- Click hyperlink **“short”** or **“detailed”** to get the short or detailed report respectively. (If the number of options entered is above 30 take a short report else a detailed report is better).

ADMISSION TO PROFESSIONAL DEGREE COURSES - 2016
OPTION LIST

CET No:AW131		Name:Sachin	
Option No	College Course	Course Name	College Name
1	E154CE	Civil	Government Engineering College
2	E003AR	Architecture	B M S College of Engineering
3	M003ME	MBBS	Kempegowda Institute of Medical Sciences
4	I713AY	BAMS	Government Ayurveda Medical
5	M001ME	MBBS	Bangalore Medical College

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EXECUTIVE DIRECTOR, KARNATAKA EXAMINATIONS AUTHORITY
IT Services: National Informatics Centre (NIC)
Last Updated: 05/06/2016 14:36:24

Date: 05/06/2016 14:47:55 Page 1/1

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THANK YOU